



RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS, AMETHI

[Institute of National Importance established under the Act of Parliament]

Mubarakpur, Mukhetia, Bahadurpur, Harbanshganj, Tiloi Amethi,

Uttar Pradesh, INDIA - 229 304

Website: www.rgipt.ac.in

NOTICE INVITING TENDER

For

SUPPLY OF LEAD ACID & SMF BATTERIES

At

RAJIV GANDHI INSTITUTE OF PETROLEUM TECHNOLOGY, JAIS, AMETHI

Type of Tender	Limited Tender
Tender Ref. No.	RGPT/JAIS/IWD/BATTERY/TENDER/2021-22/03 Dated 11.09.2021
Tender description	Tender for Supply of Lead Acid & SMF Batteries at RGIPT Jais, Amethi
Bid type	Composite Bid
Mode of submission	Offline (Online for information only)
Earnest Money Deposit	Rs. 10000/- (Rupees Ten Thousand only) in favour of 'Rajiv Gandhi Institute of Petroleum Technology' payable at Jais, Amethi.
Tender issue date	11/09/2021
Last date of submission of tender bids	01/10/2021 (Friday) on or before 03.30 PM
Date & time for opening of Tender Bid	01/10/2021 (Friday) at 04.30 PM
Venue for opening of tender bids	Office of The Chairman, Institute Works Committee, Ground Floor, E Block Hostel, Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi, UP, INDIA - 229304
Bid to be addressed to	To, The Chairman, Institute Works Committee, Rajiv Gandhi Institute of Petroleum Technology Jais, Mubarakpur, Mukhetia More, Harbanshganj, Tiloi, Amethi, UP - 229304
Contact person & Email ID for clarification, if any	Name: Mr. Harish Kumar Yadav, Executive Engineer (Civil) Email: hkyadav@rgipt.ac.in Contact No. 0535-270 4888, 9565993399

Tender form can be downloaded from www.rgipt.ac.in

INTRODUCTION

Rajiv Gandhi Institute of Petroleum Technology, Jais Amethi has been set up by the Ministry of Petroleum and Natural Gas as an "Institute of National Importance" along the lines of IIT's under an Act of Parliament. RGIPT is co-promoted as an energy domain specific institute by six leading Oil Public Sector Units (ONGC, IOCL, OIL, GAIL, BPCL and HPCL) in association with the Oil Industry Development Board (OIDB). The Institute is associating with leading International Universities/Institutions specializing in the domain of Petroleum Technology.

RGIPT Jais is situated on Rae Bareli – Sultanpur National Highway, Near Jais Railway Station at a distance of 27 km from Rae Bareli. The nearby Nagar Palika is Jais, which has a periphery of around 2.5 Kms.

NOTICE INVITING TENDER

Sealed tenders are invited for Supply of **lead acid batteries for solar application & SMF batteries for UPS and various equipment** at Rajiv Gandhi Institute of Petroleum Technology, Jais, Amethi. The Bidder is expected to enclosed photocopies, as asked in '**Annexure – A & B**' and must quote their rates for given brand only, as mentioned in '**Annexure – C**'. It is responsibility of the Bidders to ensure to quote for each item, as asked in the tender document. In case, it is found that the bidder has not quoted the rate according to the mentioned brand or has quoted the rates for any other brand or has not quoted for each and every item respectively, the tender of the respective bidder will not be considered for financial evaluation.

Bidders are required to submit '**Earnest Money Deposit**' (EMD) in the form of **Demand Draft**, for an amount of **Rs. 10,000/-** in favour of '**Rajiv Gandhi Institute of Petroleum Technology**' payable at **Jais, Amethi**. In case, the tender is submitted without EMD, the tender will be summarily rejected without assigning any reason thereof. The EMD of unsuccessful bidder will be returned after finalization of tender without any interest. The EMD of L1 Bidder shall be returned after supply of batteries at RGIPT to the satisfaction of Engineer In-charge without any interest.

The quoted rate shall be inclusive of all taxes and shall remain firm till the finalization of the tender. Billing of L1 bidder will be done as per GSTIN Act by mentioning HSN Code of each item in the Invoice/Bill. The payment will be made either by Account Payee Cheque or through RTGS/NEFT after making the statutory deduction like TDS etc. and successful delivery of items to the satisfaction of Engineer-In-Charge.

The clarifications, if required may be obtained from Office of The Executive Engineer (Civil), Institute Works Department on any working day between 11:00 Hrs. to 16:00 Hrs. from **13/09/2021 to 30/09/2021** on 0535-2704888, 9565993399.

TENDER BIDS

The quotation should be in sealed envelope and super scribed with "**Tender Reference No. RGIPT/JAIS/IWD/BATTERY/TENDER/2021-22/03 Dated 11/09/2021**", Tender for Supply of Batteries at RGIPT Jais.

The bidders are requested to send their sealed bid form/quotation/tender document completed in all respect (duly filled in, signed and stamped on all pages along with EMD) either by courier / Speed post or dropped in the tender box provided at the Office of **The Chairman, Institute Works Committee, RGIPT Jais, Mubarakpur, Mukhetiya More, Harbanshganj, Amethi, UP - 229304** on or before **01/10/2021 by 15:30 Hrs.**

The tenders will be opened on the same date at the Office of The Chairman, Institute Works Committee, RGIPT Jais, Mubarakpur, Mukhetiya More, Harbanshganj, Amethi, UP – 229304 by 16.30 Hrs. in presence of the intending bidders or their authorized representatives.

ELIGIBILITY CRITERIA

The bidder must submit the following documents duly signed and stamped with the tender document:

1. Earnest Money Deposit (EMD) for an amount of Rs. 10,000/- in favour of 'Rajiv Gandhi Institute of Petroleum Technology' payable at Jais, Amethi.
2. Copy of GST Registration in case of firm/proprietorship.
3. Copy of PAN Card of the Firm/bidder.
4. Cancelled cheque for bank account details.
5. Tender document duly signed and stamped on all pages.
6. Price Reasonability Certificate on letterhead of firm/company.

EVALUATION CRITERIA

1. Quotation submitted by the bidders shall be valid for 120 days from the date of opening of tender.
2. The tender job will be awarded on overall L1 basis, not on individual item basis.
3. L1 will be decided on the basis on total of quoted rates of all items, applicable taxes and rates of buyback of batteries, etc.
4. In case of tie between the bidders, order will be placed on the basis of approx. 50:50 ratio.

COLLECTION OF OLD BATTERIES

The rates should be quoted on the basis of buyback system. The supplier shall collect all the old batteries from RGIPT site at the time of supply of new batteries on his own cost and responsibility.

IMPORTANT INSTRUCTIONS

1. Read the tender document carefully before filling the tender bids and processing for bid submission.
2. Sign and stamp each page which have to be submitted alongwith tender bid.
3. The technical bid should contain:
 - a. All relevant document as mentioned in eligibility criteria of the tender document.
 - b. EMD of Rs. 10000/- (Rupees Ten Thousand only) in the form of Demand Draft in favour of 'Rajiv Gandhi Institute of Petroleum Technology' payable at Jais, Amethi.
4. The prices to be quoted in stipulated format and without any condition. The grand total amount shall be filled up both in figures and words.
5. Tender form can be downloaded from the Institute's website www.rgipt.ac.in. Please keep visiting Institute's website for any corrigendum/amendments and submit the bids accordingly.
6. Tender bid will be opened on 01/10/2021 @ 16:30 Hrs. in the presence of authorized representatives of intending bidders if, they wish to be present at that time.
7. The offer of the tenderer will be valid for 04 months (120 Days) from the last date of submission of the tender document.
8. Hypothetical/conditional, incomplete bid will not be entertained & will be summarily rejected. Please note that the bidder must quote for all the items mentioned in the tender.
9. RGIPT, Jais reserves the right to accept/reject any tender in part or full, without assigning any reason whatsoever.

10. If the last date of opening of the tenders coincides with a holiday, then the next working day shall be the opening date.

TERMS & CONDITIONS

1. RGIPT reserves the right to amend or withdraw any of the terms and conditions contained in the Bid Document or to reject the tender without giving any notice or assigning any reason thereof.
2. The quoted rates should be inclusive of GST and freight charges etc.
3. The bidders are requested to attach technical brochure of batteries with tender bid.
4. Seal and signature on all the pages is required which have to be submitted with tender bid.
5. Any defective battery supplied should be replaced within 07 days of notice of the same.
6. The warranty cards of the batteries should be submitted to the office of The Chairman, Institute Works Committee along with batteries.
7. In case of any conflict in tender terms and conditions, the decision of the Chairman, Institute Works Committee shall be final and binding on all.

Enclosure:

- 1) Format for Technical Bid as **Annexure - A**.
- 2) Price Reasonability Certificate as **Annexure - B**
- 3) Format for Financial Bid as **Annexure - C**.

Sd/-

Executive Engineer, Civil

Annexure – A

RGIPT/JAIS/IWD/BATTERY/TENDER/2021-22/03

Date: 11/09/2021

- Name of Bidder:

- Address of the Bidder:

- PAN No. of Bidder:

- GSTIN No. of Bidder:

- Contact Person:

- Contact No. & E-mail ID:

- Bank Account Details:

- Price Reasonability Certificate as **Annexure – B** - Yes/No

Note:

- 1. Please attach photocopies in support of above information.**
- 2. Signature and seal of the bidder required on all the pages, which are to be submitted along with this tender document.**

Annexure – B

Price Reasonability Certificate **(On Letterhead of the Firm/Company)**

This is to certify that we have offered the maximum possible discount to you in our Quotation Ref. No. _____ dated _____ against tender enquiry Ref. No: RGIPT/JAIS/IWD/BATTERY/TENDER/2021-22/03 dated 11/09/2021.

We would like to certify that the quoted price are the minimum and we have not quoted the same item on lessor rates than those being offered to RGIPT to any other customer nor we will do so till the validity of offer or execution of purchase order, whichever is later.

Seal and Signature of the Vendor

Annexure – C

RGIPT/JAIS/IWD/BATTERY/TENDER/2021-22/03

Date: 11/09/2021

Sr. No.	Item Description	Brand	Unit	Qty.	Unit Rate (Rs.)	Amount (Rs.)
1	12V, 75 Ah Lead Acid Battery (Solar Battery) Overall Length: 410 mm (+/- 5 mm) Overall width: 176 mm (+/- 5 mm) Overall height: 292 mm max (+/- 5 mm) Warranty: 03 Years	Exide	No.	44		
2	12V, 12Ah SMF Battery Warranty: 01 Year	Exide	No.	08		
3	12V, 100 Ah Lead Acid Battery Warranty: 01 Year	Exide	No.	10		
4	12V, 160 Ah Lead Acid Battery Warranty: 01 Year	Exide	No.	01		
A	Sub Total (Sr. No. 1 to 4)					
B	GST @ _____% on Sr. No. A					
C	Total (Sr. No. A + B)					
1	Buyback of 12V, 75 Ah Lead Acid Battery	Hi-Power	No.	44		
2	Buyback of 12V, 12Ah SMF Battery	-----	No.	08		
3	Buyback of 12V, 100 Ah Lead Acid Battery	-----	No.	10		
4	Buyback of 12V, 160 Ah Lead Acid Battery	-----	No.	01		
D	Sub Total (Sr. No. 1 to 4)					
E	Grand Total (Sr. No. C - D)					
Amount in words:						

Note: The tender job will be awarded on overall L1 basis, not on individual item basis.